



*good  
food  
is  
good  
business*

**Position:** Associate Consultant

**Type:** Freelance (1099)

**Hours:** Variable, as available projects dictate

**Wage:** \$40-85 per hour (commensurate with skills and experience)

**Start date:** Rolling

## ABOUT KK&P

KK&P is a national consultancy focused on the design, development, and implementation of food system-related programs, initiatives, strategies, and enterprises. For nearly 35 years, we have worked with non-profits, government agencies, educational institutions, and private sector clients on solutions that create more thriving, sustainable, healthy, and equitable food systems and economies. Our services include food system research, planning, program design, evaluation, recruiting, and support for project implementation. Our work is analytical, data-driven, creative, collaborative, strategic, action-centered, and fueled by a passion for the food system's potential to create opportunity, equity, and resiliency.

## ABOUT THE ROLE

KK&P is building up our network of freelance Associate Consultants to support a broad range of projects over the course of 2025 and beyond. Associate Consultants work on a project-by-project basis, providing research and consulting support to Senior Analysts and Partners. Associate Consultants may be in the early stages of their careers or decades in; they may be generalists or specialists across food system sectors and relevant skillsets. This is a fully remote position.

## TASKS:

- Conduct, synthesize, and summarize research on a range of topics and from a variety of sources, such as research reports, planning documents, websites, news articles, etc.
- Support primary qualitative research efforts, which may include conducting and/or summarizing stakeholder interviews, supporting facilitation or note-taking of meetings and focus groups, designing and analyzing surveys, scheduling, etc.
- Support quantitative research and analysis of secondary data sources, such as USDA Census of Agriculture, American Community Survey, and the Bureau of Labor Statistics, and of primary sources, such as food procurement data.
- Contribute to the development of research-backed strategies, recommendations, presentations, and deliverables.
- Support a range of project implementation tasks and functions, from recruitment to program operations to client team coordination.

## DESIRED SKILLSETS AND QUALITIES:

- Strong understanding of the food system as a whole, built through educational and work experience, with deeper expertise in some specific topic area/s (e.g. urban food access, rural economic development, food business operations, etc.).
- Curiosity and motivation to understand how food systems work.
- Passion for blending research methods (e.g. farmer interviews and data analysis) and engaging with a wide range of topics and stakeholders to uncover nuanced answers to complex problems.
- Ability to communicate clearly and consistently with a fully remote team to ensure successful and timely execution of tasks and projects.
- Ability to work effectively independently, balancing dynamic priorities.
- Excellent verbal and written communication, with the ability to adapt communication styles to meet the needs of different audiences, projects, and formats.
- Strong foundational quantitative data analysis skills and comfort working in Excel.
- Proficiency in Spanish or languages other than English.
- Other relevant specialized skills such as graphic design, business planning, financial modeling, data visualization, GIS mapping, etc.

## HOW TO APPLY

Please submit a resume and cover letter by email to [kristina@kkandp.com](mailto:kristina@kkandp.com) with the subject title, “**Associate Consultant.**” In the cover letter, please address how your experience, values, and background– personal and/or professional– relate to the role and to KK&P’s work. Please also include your desired hourly rate.

Please note that this solicitation is not for a part-time or full-time staff position. This is an open, rolling solicitation, and we will continue to accept expressions of interest over the course of 2025.